



Eagle Scout Leadership Service Project Workbook

Scout's Name: **John Tylko**

Scout's Address: **34 Baker Bridge Rd**

Scout's Telephone Number: **781-635-7186**

Scout's Date of Birth: **April 8th, 1990**

Unit Number: **127**

District: **Flintlock**

Local Council: **Boston Minuteman**

Scoutmaster's Name: **Jesse Page**

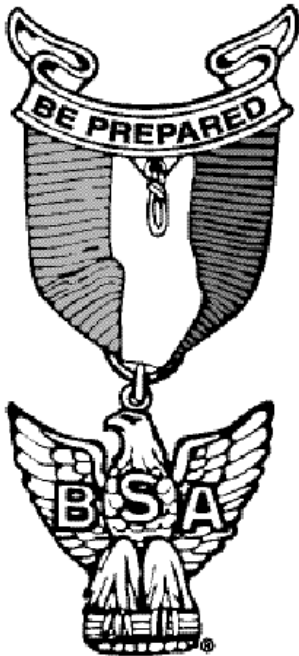
Scoutmaster's Address: **109 Conant Rd**

Scoutmaster's Telephone Number: **781-259-8352**

Unit Committee Representative's Name: **Bob Hicks**

Unit Committee Representative's Address: **129 Tower Rd**

Unit Committee Representative's Telephone Number: **781-259-0335**



Project Planning Sheet

Step 1: Initial Project Idea

Date of project discussion with Scoutmaster, Eagle Advisor/Coach: Thursday August 31st, 2006

A. Describe the project you plan to do.

My eagle project, called LegoLink, is planned to be a collection night for people from around town to donate Legos from their homes (every house has some amount of Legos, regardless of social class, race, gender, or wealth). The project has several main goals: To establish a relationship with Boys and Girls clubs and provide them with holiday presents. To foster a spirit of generosity and charity in scouts. To give kids an opportunity to share their own possessions with less fortunate children their own age.

Scouts from Lincoln would bring their families and friends to help out at the event, who would all bring Legos to build with and give away. I plan to involve a number of parents and friends from the Town of Lincoln as well as several scouts to be the staff for the event, who will help with taking the pictures, printing them, and running the event. The night would be based around a pizza party, with supplied food from Country Pizza in Lincoln. Upon arrival, the Legos would be dumped into cleaning bins. Staff would wash these, dry them, and place them on tables for other kids to build. These creations would be photographed (so that they are more like a store-bought kit for the kids who receive them) then disassembled, then put into little bags (with the photos) to be donated to local Boys and Girls clubs. The Boys and Girls clubs were the organization I chose for this because the kids there are underprivileged. Lots of little kids go to these clubs to stay out of trouble, and by donating gifts to them for the holidays, I can help kids help them.

B. What religious institution, school, or community organization will benefit from the project?

Name of community organization: Waltham Boys and Girls Club

Name of organization's representative: Matthew DeChane

Email: mdechane@walthambgc.org

Telephone No.: 781-893-6620

Street address: 20 Exchange St

City: Waltham

State: MA

Zip code: 02451

C. How will my project benefit to the community organization?

During my visit to the Boys and Girls club in Waltham, I walked in on a group of 5-9 year olds who were part of their afternoon program. These are the kids that the program would help. Young kids depend on the Boys and Girls clubs for safety and for a place to be when their homes might not be the best places for them. By helping kids from here, their holiday season would be "successful," as their parents might not be able to provide presents to them. The Lego night I plan to hold will make over 100 of these kits for kids from Waltham to use and spend time with. The whole reason for doing this is to help these kids, and these Lego kits do that perfectly.

Step 2: Meeting with Organization Representative to Discuss the Project

Record the date that you met with the Organization Representative: September 5th, 2006

After calling in the previous Friday to arrange a meeting, I met with Matt DeChanhe from the Waltham Boys and Girls club on September 5th. I brought my original write-up for the project and explained to him all the steps we were going to take. He explained to me how several companies from around town donate presents to the kids for their Christmas party. There were usually about 100 of these gifts for the kids who come to the holiday event. However, we talked about making over 100 of these Lego kits for the kids, so that each kid could have one present and one Lego kit.

His permission was really all I needed from the club to move ahead with the project, mostly because he is the coordinator for receiving donations and the entire night would take place without his involvement. The Boys and Girls club is simply the organization on the other end, receiving all the help. I told him that our initial event would take place sometime in November (he said he would come if I got back to him with a specific date) at the Mason Lodge in Lincoln. Matt said that he thought it would need to take place sometime in November, so that everything could be all set and delivered to the Boys and Girls club in time for their event. The absolute latest it could be done by is December 2nd. He didn't think too much funding was necessary, because of how the project worked.

Lastly, Matt and I exchanged cards and contact info, so that I follow up meeting could take place. I plan on meeting with him once I have the date and time of everything set, just to give him a pleasant reminder that I am going through with the project.

Step 3: Complete the Project Details and take "Before" Photographs

A. Project Proposal Details

The LegoLink project is based around a collection night for people from around town to donate Legos from their homes. Though it sounds pretty simple, there are a number of steps to take and details to include. Below is a list of specifics, as well as a sample flyer, and estimated time charts.

Identify the location of the project.

The event will be held in the Brooks Gym in Lincoln, MA on December 9th at 6pm.

Identify any local, state, or other permissions you need.

LegoLink will require permission from the Boys and Girls club as well as permission from the school to use the building. Lego might also need a heads up, though their approval would not make or break the project.

Include maps or landscaping plans (if appropriate).

None.

Identify materials and tools you will need.

The LegoLink event will require several materials and tools for it to be a success.

- tables and chairs (can be borrowed from Mason Lodge)
- camera printer (borrowed from Ian Clark)

- photo paper for printer
- flyers and posters printed (Staples? LS?)
- cardboard boxes for collections (donated from Donelans)
- plastic bags for completed Lego kits
- food for the event (Country Pizza donation?)

Describe your crew and how you will lead them.

The crew for the actual event will consist of several scouts selected from the Troop, as well as several more of my friends from neighboring towns to help the event go over smoothly.

Brain McQueen: Brian is a 9th grader who can help me with publicity for the event. He can put in hours helping at the collection tables and can also help distribute flyers.

Zack Holihan: Zack, who's mother runs a print shop, can help me make and copy the flyers and posters for publicity of the event, as well as chaperoning the kids and making sure everything goes smoothly during the actual building night.

Chelsea Grater-Cafiero: Chelsea can also help out as the night, organizing the people and making sure everybody knows what to do. She will be able to stand at the front door giving every family a sheet with instructions as well as writing down their names on a guest list.

Ian Clark: Ian's technical expertise can be put to good use. He is going to help at the print station, where kids will bring a completed kit to be photographed and put in a bag.

Betty Tylko: My mother will be around to answer questions that anyone might have, such as what step to take next in the building process, and to help people put the completed kits in boxes for transportation.

Other scouts: I haven't asked for volunteers yet, but when I do, I have several other jobs that can be taken up by scouts.

- collection table helpers (2-3 hour shifts, weekends)
- helper at Boys and Girls club Christmas party in December
- several scouts can help me clean and dry the Legos

I have also attached a table below that outlines all the tasks, who can do what, and how long it will take them.

Describe any safety hazards you might face, and explain how you will ensure the safety of those carrying out the project.

The only safety problems that we might encounter would be problems with first aid during the event. We will be sure to have a first aid kit on hand, just on the off chance that someone happens to gash open their head with a lego piece.

Develop a project schedule or time-line.

The project timeline is attached below.

Describe how you will fund your project.

Funding is not necessary.

Include a sample fund raising flyer (if appropriate).

Fund raising flyer not appropriate, but I did include a flyer for gathering publicity about the event.

Include "before" photos (if appropriate). Insert digital photos or mount photo prints. Add descriptive captions under photos. Providing before, during and after photographs of your project can give a clear example of your effort.

Included below.

Come to the Brooks Gym on December 9th for a night full of pizza, Legos and an awesome charitable cause! Everybody there will bring Legos of their own that will be donated to help benefit kids in local towns whos holidays may not be as bright as our own. These Legos will be transformed into neat creations by guests and packaged for distribution during the Holidays at a Boys and Girls Club in Waltham.

December 9th, 2006: 6pm-9pm
Brooks Gym
Lincoln Public Schools

Or donate without coming to the event.

Collection dates:

Lincoln Mall: Nov. 11th, 18th
Transfer Station: Nov. 25th

Lincoln Boy Scouts Making smiles just got easier!



1. Bring donated Legos to Brooks Gym.



2. Build a Lego creation.



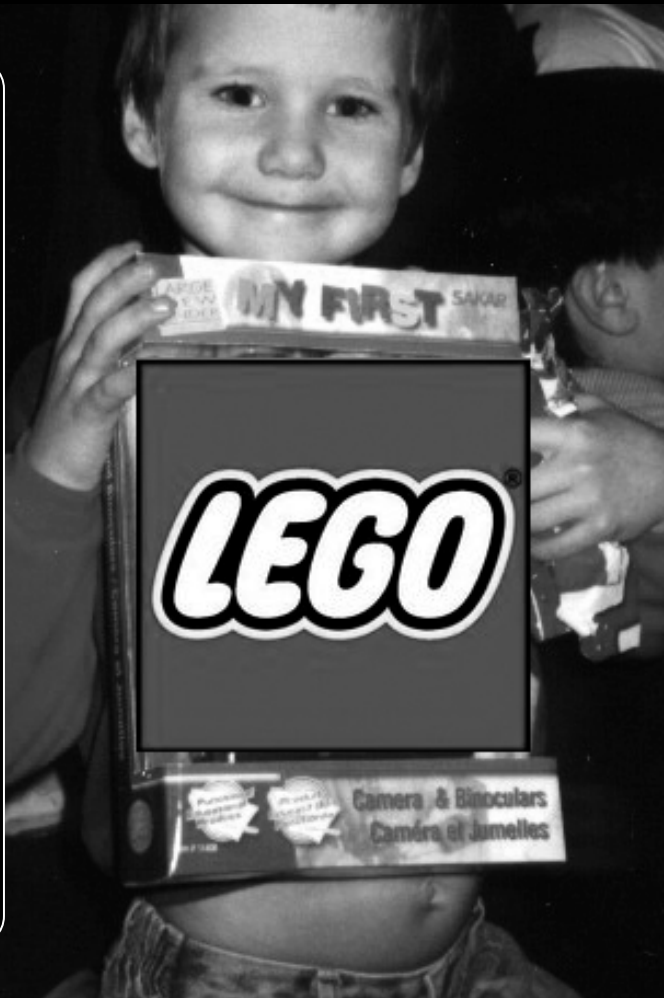
3. Take a picture of it.



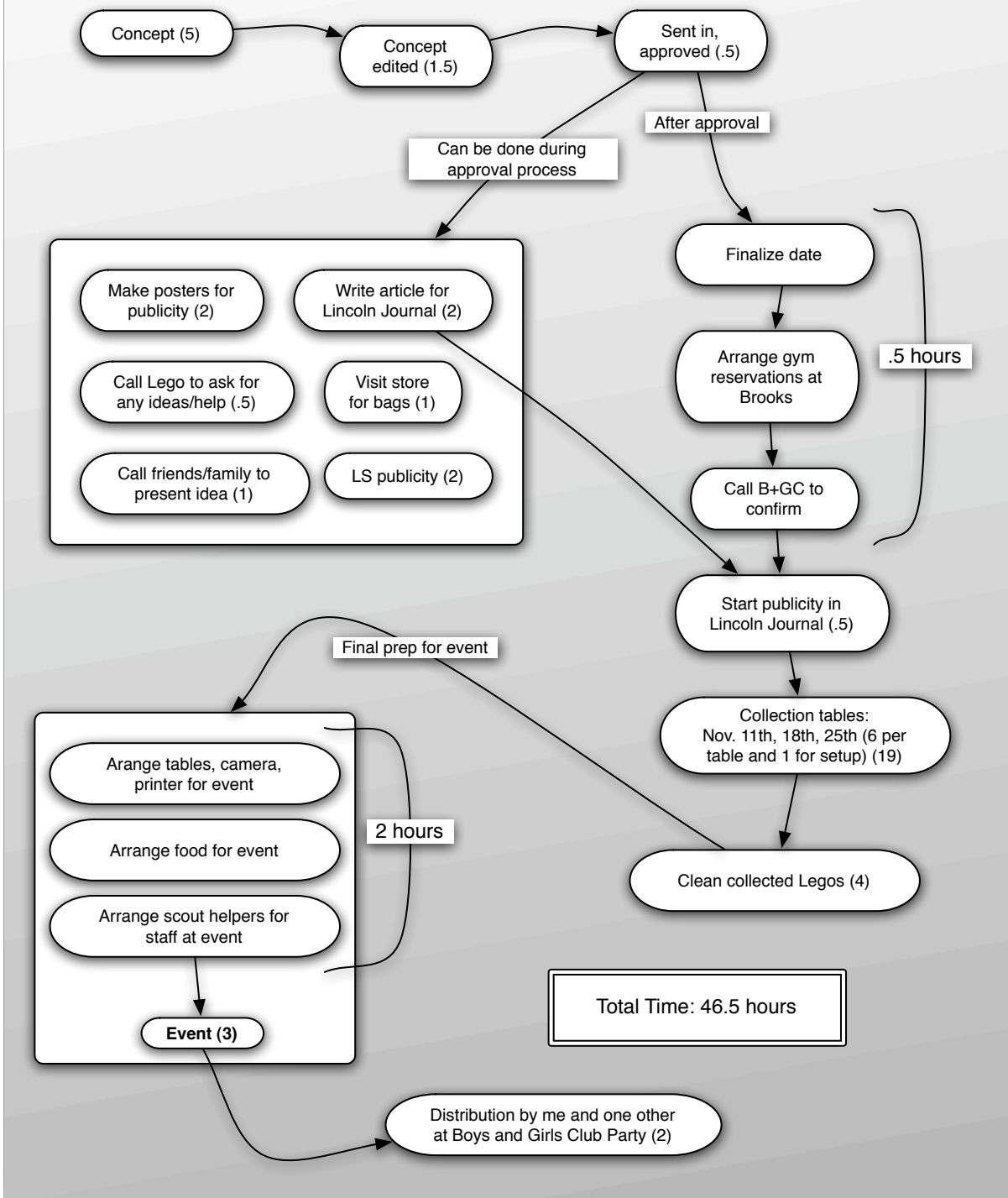
4. Place it in Lego bag.



5. Scouts will deliver to Boys and Girls club.



Timeline and Personal Effort Outline



Estimated Hours Spent by Everyone

Estimate of hours per staff per activity	Me	Brian	Zack	Chelsea	Betty Tylko	John Solomon	Aaron Gundy	Ian Clark	Scout #1	Scout #2	Friend #1	Friend #2	Families collecting Legos	Families attending event
Making and producing posters	3		2											
Passing out flyers/writing articles for publicity	8	3		2	1		2		1	1	1	1		
Writeup and editing of writeup	6.5				2	2								
Collection tables	18	6	6		6		6							
Event setup	2			1	2		.5				1	1		
Event help	3	2	2	3	3	2	2	3	1	1	1	1		
Behind the scenes setup/work	3				1									

Estimated Total:
 The first number is for all staff, the second two are for estimated family man hours.

113 | 10 | 40

Underlined staff and hours are completely estimated and will change depending on number of donating families and families attending.

B. “Before” Photographs

Include photographs taken before work begins on your project to show the current condition of the project area. Insert digital photos or mount photo prints. Add descriptive captions under each photo.



Presenting the idea to the troop committee.

Step 4: Schedule a Follow-up Meeting with Community Organization Representative

The purpose of this meeting is to:

- Confirm project details.
- Make any necessary revisions to your proposal.
- Obtain the Community Organization Representative’s signature below.

Step 5: Update your Scoutmaster, Coach, or Advisor on your Eagle Project

- Revise your proposal, if necessary, as recommended.
- Obtain his/her signature below.

Step 6: Discuss your project proposal with a representative from your Unit’s Committee

- Obtain his/her signature on the *Approval Signatures for Project Plan* page.

Step 7: Make three copies of the signed project proposal

- Keep one copy for your records.
- Send one copy of the signed Project Proposal to the Organization Representative.

Step 8: Mail or deliver the original signed Project Proposal to the Council Service Center

- Your proposal will be forwarded to a District Advancement Committee member for approval. Enclose your proposal in a clear plastic report cover.
- Your District Advancement Committee Representative will contact you to discuss your project proposal.

Approval Signatures for Project Plan

(Submit this section for Project Approval and with Final Report)

Project plans were reviewed and approved by:

Organization Representative: _____ Date _____
(signature)

Scoutmaster / Coach / Advisor: _____ Date _____
(signature)

Unit Committee Representative: _____ Date _____
(signature)

District Advancement Committee Member: _____ Date _____
(signature)

Advancement Committee Comments: